

Government of West Bengal
Office of the Principal
Kalyani Govt. Engineering College
Kalyani 741235, Nadia

No. KGEC/Dues Clearance/2025-26/256

Date: 05.06.2026

NOTICE

This is for information of all B.Tech, M.Tech and MCA students that all college dues and hostel dues along with regular and backlog (if any) examination fees **must be cleared before the commencement of even semester examinations 2025-26 form fill up**, which will **start from 15.06.2026**. Students **will not be allowed for the submission of even semester examination form fill up** if his/her all hostel and college dues along with regular and backlog (if any) examination fees are not cleared. **Dues Clearance Certificate in prescribed format to be obtained from Hostel Superintendent and College Cash Section after clearing all hostel and college dues.** College dues such as Tuition Fees, Seat Rent, Electricity Charges etc. along with examination fees to be deposited through following link only:

<https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm?saraID=-983229843> (Select 'Admission fee/Tuition Fee/Misc' option from drop down menu of Payment Category)

Hostel dues to be deposited in the respective Hostel Bank Account.

Duly signed Dues Clearance Certificate in prescribed format to be deposited in Students' Section positively before/during even semester examinations 2025-26 form fill up as per the given schedule:

Sl. No.	Course	Sem	Date	Time
1.	B.Tech, M.Tech, MCA	2 nd Sem	10/06/2026	11.30 a.m to 4 p.m
2.	B.Tech, M.Tech, MCA	4 th Sem	11/06/2026	11.30 a.m to 4 p.m
3.	B.Tech	6 th Sem	12/06/2026	11.30 a.m to 4 p.m
4.	B.Tech	8 th Sem	15/06/2026	11.30 a.m to 4 p.m
5.	B.Tech, M.Tech, MCA	Reserved Day for All Semesters	16-17/06/2026	11.30 a.m to 4 p.m

A printout copy of online payment receipt (from SBI collect) must be submitted at the Cash Counter on the same date of payment along with filled in **college's fee receipt book** to be deposited in the college Cash Counter **for obtaining college dues clearance certificate.**

Format of Dues Clearance Certificate is attached with this notice.

Sd/-

Principal

Copy forwarded for information and necessary circulation to-

1.The Registrar, 2. All Heads of the Departments of ECE, CSE, ME, EE, IT, CA, Physics, Chemistry, Mathematics & Humanities, 3. The Accounts Officer, 4. OIC, Students' Section 4. All College Notice Board, 6. All Hostels Notice Board, 7. Office copy

Government of West Bengal
Office of the Principal
Kalyani Government Engineering College
Kalyani - 741 235; Nadia
College/Hostel Dues Clearance Certificate

(to be submitted at the Students' Section)

1. Name of the student: _____
2. University Roll No.: _____
3. Current Semester: _____
3. Course (B.Tech/M.Tech/MCA): _____
4. Stream: _____
5. Mobile No.: _____
6. College Fees Paid (Tuition Fees, Seat Rent, Electricity Charges etc.): ₹ _____
7. Exam fees paid against the: REGULAR BACKLOG BOTH
₹ _____
8. Backlog Examination Fees Paid (if any) Against the Semester(s): (i) 2nd (ii) 4th (iii) 6th (iv) 8th
9. Name of the Hostel (for hostel boarders only): _____

For Office Use Only:

An amount of ₹ _____ has been received by the Cash Section.

Signature of Cashier with comments:

Signature with stamp

Signature of Hostel Superintendent with Comments:
(for Hostel Boarders only)

Signature with stamp



Ref. No. :

Date :

Ref.No. COE/MAKAUT,WB/20/2026

Date: 04/06/2026

Notification on Form fill-up for Regular & Backlog Students for Even Semester Examinations 2025-26

Appropriate authority of the University has decided to conduct end semester (even) examinations 2025-26 for all semesters (2nd, 4th, 6th, 8th, 10th) for regular and backlog students and all concerned are advised to follow the steps for application /form fill-up for the same as per following.

1. Application form would be available in college login for all enrolled students of regular and backlog of UG and PG program for issuance to the eligible students.
2. On release of the forms online by the colleges concerned, students can submit the application from online through their login. In case, there is problem of connectivity etc, college admin can assist to submit the application on the basis of request from the student.
3. Upon submission of the forms, the students will be submit the examination fees to their respective colleges.
4. The regular and backlog form have to be filled up separately by the students.
5. The examination fees to be submitted to the University in a consolidated manner by the college concerned.
6. Process of collection of signed forms would be taken care by the colleges, and such forms need to be submitted to the University in due course of time, if required, as per intimation for the same.
7. After submission of the fee, the admit cards will be generated online in the student login.
8. Practical/Sessional examinations would be held at respective colleges and colleges concerned will publish schedule and inform students in this matter. Provision for submission of marks in practical/sessional courses would be available in examination portal for the students for whom admit card is issued.
9. All theory examinations of full marks 70 and duration 3 hours in morning (10 am to 01 pm) / afternoon (02pm to 05 pm) session would be held at respective colleges following guidelines already issued and schedule published in the website/available in admit card.
10. The theory examinations of all courses would be held in a specially designed answer scripts containing 24 pages. All students must note and prepare accordingly.
11. The following would be different provisional dates for different activities for the above mentioned purpose.

Dates for form fill-up for even semesters 2025-26 - regular and backlog	
15/06/2026	Commencement of issuance of forms by the colleges and submission of application form by the students
18/06/2026, 2 pm	Last date of issuance of forms by the colleges
18/06/2026, 5 pm	Last date for online submission of the form by the students
19-20/06/2026, 4 pm	Dates for submission of the fees by the colleges through different modes
23/06/2026, 1-4 pm	Special additional day (late fine applicable) for form submission and online fees payment
24/06/2026	Tentative date for generation of admit Card
25/06-22/07/2026	Tentative dates of Theory, Practical/Sessional Examinations

Fees for each candidates: Regular: 1200/-

Back paper per semester: 1000/-

For any further information, students are advised to visit the notice section of the examination portal or contact their college concerned.

(Dr. Subhashis Datta)
Controller of Examinations

Copy to: (i)Website (ii) All colleges, (iii) Vice Chancellor, (iv) Registrar, (v) Finance Officer, (vi) IC, MAKAUT WB.