

Government of west Bengal
Office of the Principal
Kalyani Government Engineering College
Kalyani - 741 235; Nadia

No. KGEC/MAKAUT Enrolment Fee/2026-27/306

Date: 06.08.2026

NOTICE

**Subject: Submission of MAKAUT Enrolment Fee (Rs. 100/-) for Odd Semester,
Academic Session 2026-27**

In pursuance of **MAKAUT, WB Notification No. COE/MAKAUT,WB/31/2026 dated 03.08.2026**, the University has introduced an **Enrolment Fee of Rs. 100/- (Rupees One Hundred only)** per student for **all regular students**. It is to be collected at the time of enrolment at the commencement of each semester. The University has further directed that the Enrolment Fees of all students shall be remitted to MAKAUT, WB by the affiliated colleges through a **single, centralized payment**.

Accordingly, the **College** has decided to collect the aforesaid Enrolment Fee from the **UG 3rd, 5th & 7th Semester and PG 3rd Semester regular students**.

All the concerned students are hereby directed to complete the following steps meticulously:

Step 1

Submit your **Enrolment Form** through your respective student login at:

<https://makaut1.ucanapply.com/smartexam/public/>

Step 2

Pay the **Enrolment Fee of Rs. 100/- (Rupees One Hundred only)** to the **College Account** through the following **SBI Collect** link only:

<https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm?saralID=-983229843> (select **“existing student”** as payment category)

Step 3

Take a **printout of the SBI Collect payment receipt** immediately after successful payment.

Step 4

Fill up the following **Google Form** regarding the Enrolment Fee payment **before submitting the payment receipt** to the College.

Google Form Link: <https://forms.gle/TZbJ3ergvjnkoxrz5>

Step 5

Submit the printed SBI Collect payment receipt to the **College Accounts Section/Cash Section** strictly as per the schedule notified below:

Course	Semester	Date	Time	Venue	Documents Required
All UG & PG	3rd Semester	10.08.2026	11:30 a.m to 4:00 p.m	Accounts/Cash Section	Copy of the SBI Collect payment receipt and the duly filled College Fee Book
All UG	5th Semester	11.08.2026			
All UG	7th Semester	12.08.2026			
Reserved day for students who are unable to visit on their scheduled date (only valid reasons will be accepted)	For All Semesters	13.08.2026			

Important Instructions:

1. Students must complete **all the above steps** within the stipulated time.
2. Submission of the Enrolment Form alone without Enrolment Fee shall **not** be treated as completion of the enrolment process.
3. The College shall verify and remit the Enrolment Fee to MAKAUT, WB **only after** successful completion of all the above-mentioned steps.
4. **Failure to comply with any of the above steps may result in non-verification of the student's enrolment by the College, and consequently, the Enrolment Fee will not be remitted to MAKAUT, WB. The College shall not be held responsible for any academic consequences arising out of such non-compliance.**

All concerned students are advised to complete the process as per the directions and avoid any inconvenience.

Sd/-

[Prof. Sourabh Kumar Das]
Principal

Copy forwarded for information and necessary circulation to-

1.The Registrar, 2. All Heads of the Departments of ECE, CSE, ME, EE, IT, CA, Physics, Chemistry, Mathematics & Humanities, 3. The Accounts Officer, 4. OIC, Students' Section, 5. All College Notice Board, 6. All Hostels Notice Board, 7. Office copy



Ref. No. :

Date :

Ref.No. COE/MAKAUT,WB/31/2026

Date: 03/08/2026

NOTIFICATION

Subject: Enrolment Fee and other fees for examination

It is notified for the information of all students and the Principals/Directors of all affiliated Colleges of MAKAUT, WB that, on the recommendations of the Committee constituted vide Notification No. MAKAUT/Regis/Committee/088/2026-27 dated 16.01.2026, and upon consideration of the matter by the University's Finance Committee, the Competent Authority has approved the fee structure and late fee/penalty provisions set out below, with effect from the ensuing academic session/semester.

The University wishes to place on record that these measures have been introduced keeping in view the interest and convenience of the students. It has been observed that certain students, owing to genuine difficulties beyond their control, are occasionally unable to complete the enrolment formalities or submit examination forms within the originally notified schedule. Rather than close the process at the due date and thereby risk a student losing an academic semester, the University has decided to extend a further opportunity to such students, on payment of a modest late fee, so that they are not deprived of the chance to enrol or to appear in the examinations. The introduction of the Enrolment Fee has similarly been undertaken to institutionalise and strengthen the enrolment process and the student services associated with it. The relevant provisions are summarised below.

(A) Examination Fee — No Change

The Examination Fee shall remain unchanged, viz. Rs. 1,200/- (Rupees One Thousand Two Hundred only) per student for Regular candidates, and Rs. 1,000/- (Rupees One Thousand only) per student for Backlog candidates. In respect of Backlog students, this Examination Fee shall continue to be collected at the time of enrolment itself, since such students are already eligible to appear in the examinations; accordingly, no separate Enrolment Fee shall be charged from Backlog students.

(B) Enrolment Fee — Newly Introduced

An Enrolment Fee of Rs. 100/- (Rupees One Hundred only) per student shall be introduced for all Regular students, to be collected at the time of enrolment at the commencement of each semester.

(C) Late Fee for Enrolment After Due Date

Where a student is unable to complete enrolment within the last date originally notified, a second enrolment window shall be opened, on payment of a late fee of Rs. 500/- (Rupees Five Hundred only) per student, applicable to both Regular and Backlog students, so as to afford them an additional opportunity to enrol.

(D) Late Fee for Submission of Examination Forms After Due Date

Where a Regular or Back Paper candidate is unable to submit the examination form within the last date originally notified, an additional date shall be provided for submission, on payment of a late fee/penalty of Rs. 2,000/- (Rupees Two Thousand only), lump sum, so as to give such candidates a further opportunity to appear in the examinations.



Ref. No. :

Date :

(E) Schedule

The specific dates and duration for enrolment, the second enrolment window, and the additional date for submission of examination forms shall be determined and notified separately by the Controller of Examinations, having regard to the Academic Calendar of the University and other academic, examination, and administrative activities.

Summary of Fees

Fee Head	Regular Students	Backlog Students	Status	Fees submission
Examination Fee	Rs. 1,200/- (during semester form fill-up)	Rs. 1,000/- (at enrolment)	Unchanged	17-18.08.2026
Enrolment Fee	Rs. 100/-	Not applicable	New	

All students and Principals/Directors of affiliated Colleges are requested to take note of the above and to guide the students accordingly. Further details, including the exact schedule of dates, shall be communicated in due course.

This issues with the approval of the Competent Authority.

Sd/-

Controller of Examinations

Maulana Abul Kalam Azad University of Technology, West Bengal

CC:

1. The Hon'ble Vice-Chancellor, MAKAUT, WB.
2. The Finance Officer (Acting), MAKAUT, WB.
3. The Registrar (Addl Charge), MAKAUT, WB.
4. Principals/Directors of all affiliated Colleges, for information and necessary action.
5. Office file.

(Dr. Subhashis Datta)
Controller of Examinations